



The Main Library, University of Colombo

Security Instructions

All library users are kindly requested to adhere to the following instructions to ensure your own safety

- **ALWAYS** carry the university Identity Card with you. Under no circumstances one will be allowed inside the library without the said ID.
- Library will be opened from **8.30 am to 4.00 pm Monday to Friday** until further notice. Books can be borrowed between **8.30 am to 3.30 pm**.
- **Learning Commons** located at the Ground Floor will be closed until further notice.
- **Overnight Reference Books** are now issued from **8.30 am** and can be kept for **TWO nights**.
- **DO NOT** keep your belongings at the entrance of the library. Instead, use the cloak room located behind this library building.
- **DO NOT** use the elevators (lifts) in an emergency. Follow the signs  to reach the staircases.
- A special bell will be rung in an emergency, instructing you to evacuate this building or otherwise to act as per the instructions provided by the library staff.
- During evacuation, you are instructed to use the **Emergency Exits** specially marked on the Ground and First floors.
- Following items are not allowed inside the library until further notice; **water / any other drinks or bottles, Laptops or other electronic items, rechargeable or non-rechargeable batteries, battery chargers, wires, lighters, sharp tools / articles (knives, scissors, etc.), metal or plastic items including pencil cases, matchboxes, soap, cosmetics, gels, all forms of medications, oxidizers and organic peroxides, other chemicals, magnetic materials.**
- **DO NOT** leave your belongings unattended inside the library.
- Avoid sitting or trespassing on the outside corridors of this library.
- Refrain from taking photographs or videos (including selfies) within the library or its surroundings.
- If you see any suspicious person, activity, documents, item or above prohibited items or activities within or around the library building, **DO NOT** hesitate to report it to Librarian (071 4434638) / Senior Asst. Librarian / Reader Services II (071 839 3111) or Senior Asst. Registrar / Library Services (071 389 4325).

We apologise for any inconvenience caused


Librarian