## DJIRC -2022 Guidelines for Full Paper Submissions

Contributors are invited to follow the below instructions when drafting manuscripts for DJIRC-2022

## A. Preliminary Instructions

Layout	MS Word document with standard margins
Title	Centre-Aligned, Bold, Times New Roman, 14-Point Font, Sentence Case
Subdivisions	<ul> <li>The main headings should be aligned on the left and numbered I, II, and so on, Times New Roman, 13-point font, bold.</li> <li>Second-level headings should be aligned on the left and lettered A, B, C, and so on, Times New Roman, 13-point font.</li> <li>Third-level headings should be aligned on the left and numbered 1, 2, 3, and so on, Times New Roman, 13-point font.</li> </ul>
Text	Times New Roman, 12-point font, justified
Spacing	1.5 spacing
Footnotes	Times New Roman, 10-point font, justified, single spacing.
Paginated	paginated at the bottom right
Referencing	<u>OSCOLA</u>
Language	Papers must be written in English. British English should be used throughout the manuscript.
Word Limit	5000 words excluding footnotes.

## **B. Further Instructions**

- The submission should be an original, unpublished work not currently under consideration for publication elsewhere.
- 2. The name of the author should appear centred under the title. An asterisked footnote should designate the author's position, institutional address, and brief acknowledgements if any.
- 3. Articles should be accompanied by the short abstract.
- 4. Footnoting should not be excessive.
- 5. All abbreviations should be spelt out first, with the abbreviation following in brackets.
- 6. Use "per cent" rather than the symbol %.
- 7. The word "Article" should be capitalised, e.g., Article and Art.
- 8. Phrases other than the English language should be italicised.
- 9. Please ensure you have read and complied with the submission guidelines before submitting your manuscript.